

Guide for completing the application for authorization of a private intervenor Group

A private intervenor - group that applies for authorization must, in particular, provide the returning officer of its municipality with the information stipulated in section 512.3.

Section 1: IDENTIFICATION AND APPLICATION FOR AUTHORIZATION

A : Group

Enter the name of the group, the date it was created, the address and telephone number.

B : Main leaders of the group

Enter the surname and given name of the main leaders of the group, their domiciliary address as well as their telephone number. If you have more than 5 leaders, please append a schedule providing the same information.

C : Members of the group

Please indicate the actual or approximate number of members of the group.

D : Representative of the group (elector)

Enter your surname and given name, your date of birth, your domiciliary address as well as your telephone number.

E : Purpose of the application (specify the matter of public interest, where applicable)

Indicate the purpose of the application for authorization either by marking the box “Advocate abstention or the spoiling of ballots” or by marking the box “Make known one’s views on a matter of public interest”, in this case, you must specify the matter.

Section 2: STATEMENT UNDER OATH OF THE REPRESENTATIVE OF THE GROUP

This section specifies the requirements of the *Act*, the oath and the commitment on the part of the elector.

This section must be signed by the representative of the group and countersigned by a person who is authorized to administer oaths. Anyone who is authorized to do so by a Quebec law (for example, a commissioner for oaths, a lawyer or a notary) may receive an oath under the *Courts of Justice Act* (RLRQ, c. T-16). The returning officer of the municipality who receives the authorization request, the mayor, the clerk, the secretary-treasurer and any other member of the election staff may also receive this oath, under the *Act respecting elections and referendums in municipalities* (RLRQ, c. E-2.2).

Section 3: ATTESTATION OF THE APPLICATION FOR AUTHORIZATION

Leave this section blank. It is reserved for the returning officer of your municipality. Make careful note of the authorization number that will be assigned to you (MUN-00) as this number must appear on all your publicity.

Application for authorization of a private intervenor Group

1. IDENTIFICATION AND APPLICATION FOR AUTHORIZATION

I hereby solicit an authorization under section 512.3 of division VIII.1 of chapter XIII of the *Act respecting elections and referendums in municipalities*. For this purpose, I am providing the information required under this *Act*.

A. Group:

Name of the group	Year	Month	Day
	Date it was created		
Address	()		
	Telephone number		

B. Main leaders of the group:

Surname and given name	Domiciliary address	Telephone number

C. Actual or approximate number of members of the group:

D. Representative of the group (elector):

Surname and given name of the representative of the group in capital letters	Year	Month	Day
	Date of birth		
Domiciliary address	()		
	Telephone number		

E. Purpose of the application for authorization:

- 1° Advocate abstention of the spoiling of ballots **OR**
- 2° Make known its views on a matter of public interest

Specify the matter of public interest

2. STATEMENT UNDER OATH OF THE REPRESENTATIVE OF THE GROUP

A. For the election of _____
Date of the election

I state that:

- I represent _____;
Name of the group
- I am a qualified elector and the majority of the members of this group are electors in the municipality of _____;
Name of the municipality
- I do not intend to directly promote or oppose a candidate or a party;
- I am not a member of any party;
- I am not acting, directly or indirectly, on behalf of a candidate or party;
- To my knowledge, no member of the group has obtained an authorization as a private intervenor for a similar purpose or has made an application for authorization that is still pending;
- Between January 1st of an election year to the publication of the notice of election:
 - No publicity expense was incurred and no amount of \$100 or more was given to me;
 - All the publicity expenses related to the present election are detailed on Schedule A (DGE-1039) of this application for authorization;
 - The name and address of all persons who have given me an amount of \$100 or more as well as the amount of the sum provided are recorded on Schedule A (DGE-1039) of this application for authorization.

B. I undertake to comply with the provisions of the *Act* that are applicable to me, in particular, to not exceed the amount of \$300 in publicity expenses (s. 453 (9)).

Signature of the representative of the group

Stated under oath before me

at _____, on _____
Name of the municipality Date

Person authorized to administer oaths

3. ATTESTATION OF THE APPLICATION FOR AUTHORIZATION

I accept this application for authorization for the period that will
end on _____.
Date of the election

For this purpose, I am assigning
the following authorization number:

MUN-

Signature of the returning officer

Date

Name of the municipality

1. Send the original to the Chief Electoral Officer of Québec.
2. Give a photocopy to the representative of the group identified in section 1 and the returning officer.
3. Keep a photocopy for your records.

