

# HEALTH PROTOCOL

## Authorization, political financing and expenses

### 2021 municipal general election



## List of health guidelines for in-person solicitation and collection of supporting signatures for an application for authorization, political contributions or gifts<sup>1</sup>

Version of August 10, 2021

### Important information

Under the *Regulation amending certain municipal provisions to facilitate the conduct of the municipal general election of November 7, 2021, in the context of the COVID-19 pandemic*, a political party or an elector who undertakes to run as an independent candidate for the position of mayor or borough mayor in a municipality or a borough of 50 000 or more inhabitants is required to collect a maximum of 50 supporting signatures to obtain authorization.

### Context

Élections Québec has collaborated with the Ministère de la Santé et des Services sociaux to establish a [Health protocol to reduce the risk of spreading COVID-19 during the municipal general election of November 7, 2021 in matters of authorization, political financing and expenses](#). This protocol is published on the Élections Québec website, in the “[Elections in the time of COVID-19](#)”.

This protocol particularly provides for measures for in-person solicitation and collection of supporting signatures for an application for authorization, political contributions or gifts. To avoid interactions with the electors, Élections Québec prefers remote solicitation and collection of these supporting signatures, contributions or gifts. A [summary table](#) describes the application of these instructions. It is available on the Élections Québec website.

If the solicitation or collection is done in person, the health guidelines enumerated on this list apply.

### Submitting the list

This completed list is submitted, as the case may be,

- to the returning officer, upon filing of the application for authorization of the elector who undertakes to run as an independent candidate;
- to the Chief Electoral Officer, upon filing of the application of authorization of a political party;
- to the treasurer of the municipality, at the same time as the contribution receipts or the filing of the *Donors list and return of expenses*.

1. This list applies to obtaining supporting signatures for authorization of the party or the elector who undertakes to run as an independent candidate. See Measure 6 of the Protocol in matters of authorization, political financing and expenses.

## Health guidelines

Person soliciting or collecting supporting signatures, contributions or gifts	
<hr/>	
Given name and surname	
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Political entity concerned (name of the candidate or the party)	Municipality
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The following health guidelines apply to the in-person solicitation or collection of supporting signatures, political contributions or gifts:

- Before meeting any signatories or contributors, the canvasser has confirmed that none of the following circumstances apply:
  - He or she has been in quarantine or isolation due to travel abroad;
  - He or she has been diagnosed with COVID-19 and is still considered a carrier of the disease;
  - He or she is experiencing symptoms of COVID-19;
  - He or she has been in contact with a suspected, probable or confirmed case of COVID-19 within the last 14 days;
  - He or she is waiting for a COVID-19 test result;
- The canvasser has acknowledged the heightened risk of contracting a more severe form of the disease among people aged 70 and over, as well as among those affected by a chronic disease or a weakened immune system.
- The rules governing physical distancing in force were respected at all times between the canvasser and the signatory or contributor and direct contact has been avoided (e.g., handshakes) when greeting a person.
- The canvasser wore a face covering, in accordance with the health guidelines in force.

As of August 1, 2021, the following items also appear on the list of health guidelines:

- The meeting with the signatory or the contributor took place either:
  - on the exterior grounds of a private residence, while complying with the rules in effect regarding the maximum number of persons permitted;
  - in a predetermined location that allows for limiting gatherings to the number of persons currently permitted (e.g., outdoors, preferably by appointment);
- Disinfectant was provided to allow the signatory or the contributor to disinfect his or her hands both before and after handling any forms.
- The signatory or the contributor was encouraged to wear a face covering, in accordance with the health guidelines in force.
- The signatory or the contributor was encouraged to use his or her own pen.
- Applicable hand hygiene rules were respected when handling any forms completed by a signatory or a contributor.

## Person designated to solicit or collect supporting signatures, contributions or gifts

The future party leader or the elector who undertakes to run as an independent candidate, the official representative or the candidate, as the case may be, who designates a person to solicit or collect supporting signatures, contributions or gifts, must remind that person of the following points:

- The [health protocol](#) adopted prefers remote solicitation and collection of supporting signatures, contributions or gifts. This protocol can be consulted in the “ [Elections in the time of COVID-19](#) ” section of the Élections Québec website.
- If the solicitation or collection is done in person, health guidelines apply. The party leader or the elector who undertakes to run as an independent candidate, the official representative or the candidate, as the case may be, must provide each designated person with a copy of this *List of health guidelines for in-person solicitation and collection of supporting signatures for an application for authorization, political contributions or gifts*.

→ As the COVID-19 pandemic unfolds, this list may be changed as circumstances require and to align it with measures adopted by the government or by public health authorities. Where applicable, any significant changes will be announced on the [Élections Québec website](#).

If you have any questions with regards to the authorization, please contact the RAPEQ team by email at [repaq@electionsquebec.qc.ca](mailto:repaq@electionsquebec.qc.ca), or by telephone at 418-528-0422 or 1-888-ÉLECTION (1-888-353-2846).

If you have any questions regarding soliciting contributions or financing rules, please contact a political financing coordinator by email at [financement-municipal@electionsquebec.qc.ca](mailto:financement-municipal@electionsquebec.qc.ca), or by telephone at 418-528-0422 or toll free at 1-888-ÉLECTION (1-888-353-2846).