

# Petty cash statement

| Name of candidate or party | Name of person responsible | Statement date  |      |       |     |  |  |  |
|----------------------------|----------------------------|---|------|-------|-----|--|--|--|
|                            |                            | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:33%;">Year</th> <th style="width:33%;">Month</th> <th style="width:33%;">Day</th> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </table> | Year | Month | Day |  |  |  |
| Year                       | Month                      | Day   |      |       |     |  |  |  |
|                            |                            |   |      |       |     |  |  |  |

| Date of invoice<br>YYYY-MM-DD | Exhibition no. | Name of supplier | Category of campaign expenses | Amount (\$) |
|-------------------------------|----------------|------------------|-------------------------------|-------------|
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|                       |  |
|-----------------------|--|
| Total expenses:       |  |
| Amount in petty cash: |  |
| Balance:              |  |

**Summary of campaign expenses per category**

| Advertisement (\$) | Goods and services (\$) | Office space rental (\$) | Travel and meals (\$) | Amounts not included in election expenses |
|--------------------|-------------------------|--------------------------|-----------------------|---|
|                    |                         |                          |                       |   |