

Return of campaign income and expenses of a party leadership candidate

IDENTIFICATION

Name of municipality											
Name of political party											
Name of leadership candidate						Name of financial representative					
Period covered by this return											
FROM	Year	Month	Day	TO	Year	Month	Day	Date of poll	Year	Month	Day

CAMPAIGN FUNDS

Part 1 – Cash receipts

1.	Contribution of more than \$50 (section 1, total A)	Number of contributors			\$
2.	Contributions of \$50 or less	Number of contributors	+		
3.	Amounts collected during political activities (section 3, total E)		+		
4.	Subsidiary revenues (section 3, total F)		+		
5.	Loans (section 2, total B)		+		
6.	Other revenues (specify) :		+		
7.	TOTAL REVENUES (lines 1 to 6)		=		\$

Part 2 – Disbursements

8.	Campaign expenses (section 4, total G)				\$
9.	Non-campaign expenses (section 4, total H)		+		
10.	Amount repaid on loan (section 2, total C)		+		
11.	Other Expenses (specify) :		+		
12.	Other Expenses (specify) :		+		
13.	TOTAL DISBURSEMENTS (lines 8 to 12)		=		\$
14.	CASH ON HAND AT THE END OF THE PERIOD (lines 7 – 13)		=		\$

CALCULATION OF CAMPAIGN SHORTFALL DEBTS OR BALANCE TO BE TRANSFERRED

15.	Loan balances as of the date of this return (section 2, total D)				\$
16.	Claims (invoices) unpaid to suppliers at the end of the current fiscal year (section 4, line 24)		+		
17.	Claims (invoices) contested by the financial representative and unpaid (section 5)		+		
18.	SUBTOTAL (lines 15 to 17)		=		\$
19.	Cash on hand at the end of the period (line 14)		-		
20.	If positive balance (lines 18-19) : CAMPAIGN SHORTFALL DEBTS		=		
	OR		=		
	If positive balance (lines 18-19) : BALANCE TO REMIT TO THE OFFICIAL REPRESENTATIVE				\$

Section 4 – Detailed statement of campaign expenses

Line number	Name of supplier	Number of supporting documents	Amount paid	Breakdown of amount paid					Non-campaign expenses				
				Campaign expenses				Travel and meals					
				Advertisement	Goods and services	Office space rental							
1			\$	\$	\$	\$	\$	\$	\$				
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21	Add (lines 1 to 20)												
22	Unpaid claims												
23													
24	Add (lines 22 and 23)												
25	Incurred expenses not claimed	Date of claim											
26													
27	Add (lines 25 and 26)												
28	Add (lines 21, 24 and 27)		\$	\$	\$	\$	\$	\$	\$				
			<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: right;">Total G</td> </tr> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: right;">Total H</td> </tr> </table>								Total G		Total H
	Total G												
	Total H												

	\$
Total G	

Campaign expense limits

Section 5 – Statement of contested claims (invoices)

Name and address of supplier	Reason for contesting	Consecutive number of supporting documents	Invoice amount	Contested amount
TOTAL				

Section 6 – Financial institutions where collected amounts are deposited

Name of financial institution	Address of financial institution	Account number

Signature and declaration of the financial representative

I, _____
First name Last name

domiciled at _____
Address

financial representative of _____
Name of candidate

declares the following:

1. The solicitation of contributions was made under my responsibility only or through the persons I have designated in writing in accordance with the *Act respecting elections and referendums in municipalities*.
2. All contributions collected have been made in accordance with the provisions of division VI.1 of chapter XIII of the *Act*.
3. All sums collected for the leadership candidate have been deposited in the only campaign fund open for campaign purposes (section 499.5 and directive D-M-4.1) and comply with the *Act*.
4. The loans obtained and the suretyships signed in connection therewith comply with the *Act*. In particular, when these loans are made by an elector, they have been paid by means of a personal cheque from the elector, voluntarily, without compensation or for no consideration, and they will not be subject to any reimbursement other than what is provided for in the loan agreement.
5. All forms of cash inflows and disbursements were deposited or paid using the bank account indicated in this return.
6. A contribution receipt was issued for any goods or services provided free of charge by an elector, with the exception of volunteer work.
7. Individual who performed volunteer work within the meaning of section 499.8, which refers to section 428(1), during the period did so personally, voluntarily, and that work was carried out without compensation or for no consideration.
8. All expenses incurred or authorized by me and for which I was given notice are included in the campaign income and expense return and have been incurred in accordance with the requirements of the *Act*. All claims received on or before the 60th day after the day set for the poll have been paid, except those that I contested and reported.
9. I have appointed the assistants pursuant to section 499.11, which refers to section 385, and all expenses authorized by them are included in the return, where applicable.
10. All campaign expenses have been paid from the only campaign fund open for campaign purposes (section 499.5 and directive D-M-4.1), with the exception of the contested claims listed in this report.
11. No campaign expenses were paid in cash, with the exception of those from the petty cash created from the campaign fund under the responsibility of the financial representative.
12. All campaign expenses included in the return shall be supported by an invoice in compliance with section 499.11, which refers to section 466. These invoices present all goods supplied or services rendered.
13. All campaign expenses were incurred at the current market price in accordance with section 499.8, which refers to section 427, and section 499.11, which refers to section 461. In addition, with the exception of volunteer work, an invoice certifying the value of any good or service provided free of charge by an elector is attached to the return.
14. The information contained in this return is true, accurate and complete.

_____,
Signature of financial representative

, on _____
Date

Signature and declaration of the candidate to a leadership campaign

I, _____
First name Last name

domiciled at _____
Address

candidate in the party leadership campaign

Name of authorized political party

declares the following:

1. I have been informed of the rules regarding the funding and spending of a party leadership campaign.
2. I reminded those authorized to solicit contributions, the obligation to comply with these rules.
3. I have been informed of solicitation practices of the financial representative and canvassers and find that they comply with the *Act respecting elections and referendums in municipalities*.
4. I reminded the financial representative of the obligation to comply with the campaign expense rules.
5. I declare that I have provided the financial representative with all the financial information necessary to enable him or her to prepare this return.
6. I have read the return and obtained all the necessary clarifications on its contents.
7. I acknowledge the declaration of the financial representative.
8. I confirm that, to the best of my knowledge, the financial representative fulfilled his or her mandate in accordance with the *Act*.

_____, on _____
Signature of the person candidate Date

List of canvassers

Under section 499.4 of the *Act respecting elections and referendums in municipalities*, I,

_____ ,
Name of financial representative

financial representative of

_____ ,
Name of leadership candidate

have designated in writing the canvassers listed below.

Name and address of canvassers	For the period		Certificate number
	From	To	
Last name and first name	_____	_____	_____
Address			
Last name and first name	_____	_____	_____
Address			
Last name and first name	_____	_____	_____
Address			
Last name and first name	_____	_____	_____
Address			
Last name and first name	_____	_____	_____
Address			

_____ Signature of financial representative	_____ Date
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N.B. : If the financial representative designates persons to solicit and collect contributions, he or she must make a list of the canvassers and file it with the official representative. If no canvasser is appointed during the fiscal year, a blank list must be signed by the financial representative and attached to the return of campaign income and expense sent to the official representative.